



AGILIS HEALTH LIMITED



Privacy Policy

16 December 2020

OUR CONTACT DETAILS

Name: Brown Scott and Main

Address: 31 Townsend Place, Kirkcaldy, Fife KY1 1HB

Phone Number: 01592 269570

E-mail: help@agilishealth.co.uk

THE TYPE OF PERSONAL INFORMATION WE COLLECT

- Name, Address, Date of Birth, Contact details (Telephone, email address) for UK domestic testing
- For Fit to Fly: Employers name, Intended location, Departure date
- For Test to Release for International Travel information collected at booking at international arrivals in the UK as follows:-
 - full name
 - sex
 - date of birth
 - NHS number (if known and applicable)
 - ethnicity

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- home address, including postcode, and the address at which they intend to self-isolate (if different)
- email address
- telephone number
- the date of their arrival in the UK
- their coach number, flight number or vessel name (as appropriate)
- the date on which they last departed from or transited through a non-exempt country or territory, or a non-exempt region of a country or territory - a destination not on the travel corridors list
- the country or territory they were travelling from when they arrived in the UK, and any country or territory they transited through as part of that journey
- passport number or ID card reference number

HOW WE GET THE PERSONAL INFORMATION AND WHY WE HAVE IT

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- COVID-19 Swab Testing
- COVID-19 Antigen Testing
- COVID-19 Fit to Fly Certification
- COVID-19 Test to release for international travel

We also receive personal information indirectly, from the following sources in the following scenarios:

- Where your employer has provided your information in pursuit of a company wide COVID-19 testing programme

We use the information that you have given us in order to facilitate the requested tests.

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We may share this information with Public Health England or with any other of the devolved UK administrations where there are separate reporting arrangements in place where required.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. You are able to remove your consent at any time.

You can do this by contacting help@agilishealth.co.uk

(b) We have a contractual obligation.

(c) Health or Social Care

HOW WE STORE YOUR PERSONAL INFORMATION

Your information is securely stored in a secure electronic location administered by ZOHO.

We keep the un-anonymised information collected for the time taken to complete the testing process and communicate the results and for administrative reasons for up to 6 months in non-anonymised form. We will subsequently anonymise your information by deleting your personal identifiers from the data base. Anonymised data may be needed for public health reasons to investigate the spread of COVID-19.

Your data will be removed from the data base at the longest on the 3rd anniversary of the first test taken where there have been no further tests taken within 12 months of the previous test

YOUR DATA PROTECTION RIGHTS

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to

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complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us help@agilishealth.co.uk, or by telephone on

01592 206666 if you wish to make a request.

HOW TO COMPLAIN

If you have any concerns about our use of your personal information, you can make a complaint to us at

Name: Brown Scott and Main

Address: 31 Townsend Place, Kirkcaldy, Fife KY1 1HB

Phone Number: 01592 206666

E-mail: help@agilishealth.co.uk

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Helpline number: 0303 123 1113

ICO website: www.ico.org.uk